

Fairfield Town

Utah County, Utah

Grading Permit

Proposed Project Name: _____ Project Acreage: _____

Address of Proposed Project: _____

Name of Applicant or Authorized Agent(s): _____

Address: _____ City: _____ State: _____ Zip: _____

Phone#: _____ Cell: _____ Fax: _____ Email: _____

Name of Owner(s) (if other than the applicant): _____

(If more than one owner, attach additional information for each owner to this application)

Address: _____ City: _____ State: _____ Zip: _____

Phone#: _____ Cell: _____ Fax: _____ Email: _____

Owner's Signature of Authorized to file: _____

(if more than one owner, attach the signature of each owner to this application)

Name of Licensed Engineer: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone#: _____ Cell: _____ Fax: _____ Email: _____

Application Submittal Procedures

- (1) Where grading is associated with a subdivision or commercial development, the applicable preliminary subdivision or concept plan must be approved prior to issuance of a grading permit.
- (2) The Applicant Needs to Submit the Application
- (3) The Applicant shall create an account and submit all required information electronically through the Fairfield Town Website
 - (a) The completed application and all other required information from the checklist are outlined below.
- (4) All fees need to be Paid at the time your application is submitted.

Application Requirements

All engineering and/or surveying documents submitted for the Town to review shall be stamped by said engineer or land surveyor in accordance with the procedures of the Utah State Board for Professional Registration. If the submittal contains more than one sheet, the sheets shall be numbered in sequence and clearly indicated on each sheet. The following information, at a minimum, shall be included with the application. (additional information may be required)

Follow carefully the checklist below and **initial each item** as being completed, or put N/A if waived by staff or not applicable to the approval process:

- A narrative outlining the project. The narrative must include a reason for the Grading is required. The narrative should also include the following.
 - A) The amount of material to be moved and/or removed. Extractable volumes must also be provided in both bank cubic yards and loose cubic yards.
 - B) The number of estimated total truck loads.
 - C) The number of estimated daily trips/truck loads.
 - D) A completion date.
 - E) Temporary vegetation protection during the time of grading.
 - F) Dust control measures.
 - G) Traffic control plans.
- A re-vegetation plan for any disturbed land, including slopes created by the grading and any vegetation that is to remain.
- A general vicinity map of the proposed site.
- A metes and bounds description of the proposed grading site that includes property limits and accurate contours of the existing ground.
- A map of the subject area showing elevations or finished contours to be achieved by the grading, including representative depths of cuts/fills and any critical or sensitive lands. Plans should show existing and proposed grading contours but not show any proposed site improvements such as buildings, utility lines, curbs, asphalt, etc.
- The main haul route and a secondary haul route are outlined and shown on the map.
- A plan showing the locations of retaining walls in excess of four (4) feet.
- Any required permits where grading is adjacent to a stream or watercourse.
- A Storm Water Pollution Prevention Plan (SWAPP), if required
- A Utah State Notice of Intent (NOI), if required

** Please note that once a grading permit has been approved by either the DRC (permits less than 10 acres) or Planning Commission/Town Council (permits greater than 10 acres), a reclamation bond will be required, and a pre-construction meeting must be scheduled before any work can commence.*

Applicant(S) Owner(S) Certification

I (we) certify under penalty of perjury that this application and all information submitted as part of this application are correct and true to the best of my (our) knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I (we) understand that The Town of Fairfield may rescind any approval or take any other legal or appropriate action. I (we) also acknowledge that I (we) have reviewed the applicable sections of the Fairfield Town Code and that items and checklists contained in this application are basic and minimum requirements only, and that other requirements may be imposed that are unique to individual projects or uses. I (we) also agree to allow the Staff, Planning Commission, Town Council, or appointed agent(s) of the Town to enter the subject property to make any necessary inspections thereof.

Applicants Signature _____ Title _____ Date _____

For Office Use Only

Date: ____/____/____

- TI permit completed: permit # _____ Date: _____
By: _____
- Application fees paid
- Fire Inspection completed: Date _____ By: _____
- Fire Inspection fee paid
- Utah County Health Department Approval Number _____
- Zoning: _____
- Related Land Use Approval (if applicable)
- Planning Commission: Approved: _____ Denied: _____ Date: _____
Comments: _____

- Town Council: Approved: _____ Denied: _____ Date: _____
Comments: _____

- Total Fees:** _____ **Paid:** _____
- Check #:** _____
- License #:** _____

Title

Signature

Date